

## QUESTION 111

### Reorganization of working methods of AIPPI

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Executive Committee of Tokyo, April 5 - 11, 1992

Q111

#### Question Q111

#### Reorganization of working methods of AIPPI

#### Resolution

**The Executive Committee** having regard to the Report dated August 8th, 1991 of the Special Committee for Question Q111, which was considered by the Council of Presidents at its meeting in Lucerne on September 19, 1991, and having considered the Report to the Executive Committee dated April 5th, 1992, adopts the following recommendations made in the Report to the Executive Committee,

#### I. Congresses and Executive Committee Meetings

**that in relation to Congresses and Meetings of the Executive Committee:**

- 1) The length of Congresses and Executive Committee Meetings, including meetings of the Working Committees, should preferably be 6 days but shall not exceed 7 days. A Congress or an Executive Committee Meeting shall preferably not conclude with a half-day meeting.
- 2) While bearing in mind the importance of meetings as a forum for contact between members, Meetings of the Executive Committee need not be elaborate and could have a simple social programme.

#### II. Working Committee

- **the Executive Committee, recognizing the importance of meetings of Working Committees, and with a view to increasing the effectiveness of such meetings, resolves to amend Rule 15 of the Regulations as follows:**

**Add new Rule 15.4 as follows:**

15.4 The persons appointed as Chairman and Co-Chairman of a Working Committee should have expertise in, or at least have a good knowledge of, the subject of the question under study.

**Add new Rule 15.5 as follows:**

15.5 The Chairman of the Working Committee, with the assistance of the Co-Chairman and the Secretary of the Committee, is responsible for the following tasks:

- (a) He shall, as far as is practicable, assist the Reporter General in the preparation of the working guidelines.
- (b) With the assistance of the Secretary General, he shall request National and Regional Groups to nominate a representative to the Working Committee.
- (c) Within the overall timetable of the Working Programme, he shall establish a suitable timetable for the progress of the study of the Question and shall notify the members of the Working Committee accordingly.
- (d) He shall assist the Reporter General in the preparation of the Summary Report.
- (e) On the basis of the Summary Report, he shall prepare a draft outline of a resolution or report, which he shall circulate to the Reporter General and to members of the Working Committee in advance of the Executive Committee meeting or Congress, at which the resolution or report is to be discussed, and invite responses from the members of the Working Committee within a specified period.
- (f) After receiving responses from members of the Working Committee, he shall prepare a revised draft which shall then be forwarded to the Reporter General and to members of the Working Committee.
- (g) The Working Committee shall meet at the beginning of the Executive Committee meeting or Congress at which the resolution or report is to be discussed. The revised draft referred to in the preceding paragraph (f) shall form the basis for discussion at this meeting of the Working Committee.
- (h) When conducting meetings of the Working Committee the Chairman shall ensure that all of the National and Regional Groups represented at the meeting have an opportunity to express their opinions.
- (i) Where a substantial agreement cannot be reached in the Working Committee, significant alternative propositions, on which a vote can be taken, should be included in the draft resolutions or recommendations.
- (j) Where appropriate, resolutions and recommendations should contain reasons in support thereof.
- (k) The names of the Chairman, Co-Chairman and Secretary of the Working Committee shall be mentioned in the relevant documents concerning the work of that Committee.

### **III. Urgent Questions**

#### **The Executive Committee recommends**

**- that in relation to the study of urgent questions:**

- 1) The Bureau make systematic use of the power granted to the Council of Presidents by Article 7.4 of the Statutes. In particular, the Bureau should identify matters requiring urgent attention and create Special Committees (pursuant to Rule 13(c)) to assist in recommending positions for adoption by the Council of Presidents.
- 2) In cases of urgency, the Council of Presidents should adopt resolutions on the basis of a vote conducted by correspondence (including telex and facsimile transmission). When voting by correspondence in the adoption of resolutions which would normally be taken by the Executive Committee, the voting procedure should correspond with that of the Executive Committee.

The Executive Committee resolves to amend Rule 8 of the Regulations to give effect to the above recommendation:

#### **Insert new Rule 8.3**

- 8.3 In cases of urgency, the Council of Presidents may debate and vote by correspondence, subject to the quorum requirements of Article 7.6.

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